

**Southern Police Commission
Monthly Meeting
December 7, 2016**

A public meeting of the Southern Police Commission was held on Wednesday, December 7, 2016 at the New Freedom Borough Council Chambers, 49 East High Street, New Freedom, PA 17349.

Commission Members Present: Chief Boddington, Roy Burkins, Jeff Blum, Nate Kirschman, John Trout, Bruce Merrill, Buck Buchanan, Rollin Apgar, Robert Herzberger

Solicitor: Peter Ruth

Commission Members Absent: Jeff Halapin, Pete Schnabel

Alternate Members Present: Michael Sharkey, John-Paul Whitmore

PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. with the pledge of allegiance to the flag and a moment of silence in remembrance of all who lost their lives in the attack on Pearl Harbor and for all police officers, firefighters, and EMT's who were killed in the line of duty.

CHAIRMAN'S ANNOUNCEMENTS

John Trout shared three letters:

- From New Freedom – a letter of support to contract an independent police study of the Southern Regional Police Department/Commission by Ron Smeal in the amount of \$6,750.00.
- From Glen Rock – Adam Rettig's resignation; appointment replacing him is Rollin Apgar, along with two alternates: Victoria Ribeiro and Doug Young.
- From Shrewsbury - Appointment of two new alternates: Michael Sharkey and John-Paul Whitmore.

Newly appointed Commission Members were sworn in by John Trout:

- Rollin Apgar – Glen Rock - Councilperson
- Michael Sharkey – Shrewsbury – Council Vice-President
- John-Paul Whitmore – Shrewsbury - Citizen -at-Large

REVIEW & APPROVAL OF NOVEMBER MINUTES

- Motion made by Rob Herzberger to approve minutes from the November 2 meeting, as well as the minutes from the November 15 continuation meeting; second: Buck Buchanan. Motion carried.

REVIEW & APPROVAL OF NOVEMBER 2016 EXPENDITURES

- Monthly expenditures for November totaled \$147, 197.25, utilizing checks 10248-10281.
- Motion made by Buck Buchanan to approve November expenditures; second: Rollin Apgar. Motion carried.

CHIEF'S REPORT

- Chief Boddington presented Officer Miller with a Commendation Bar and Certificate, in honor of his service and bravery for saving a man's life in a house fire in New Freedom.
- Chief Boddington discussed the Speed Spy mounted on a pole on Mill Street. Officer Lawrence has taken charge of this project, which is proving to be a more effective alternative to the previously used speed trailer. It logs traffic and speed patterns enabling easier targeting, thus

saving time for the officers. This device is owned by Shrewsbury Borough; however, any municipality interested in evaluating a trouble spot should contact Chief Boddington for set-up.

INSURANCE/PENSION

- Motion made by Rob Herzberger to approve Southern Police Commission Resolution 2016-1, which states that the Commission elects to establish the Minimum Municipal Obligation Worksheet for the Southern Regional Police Commission Pension Plan (67-916-7P) for the plan year 2017, to include an employee contribution rate of 0%, effective January 1, 2017; second: Jeff Blum. Motion carried.

FACILITIES & EQUIPMENT

- Nate Kirschman reported on the Radar Legislation, which was passed by the Senate and arrived to the House while they were in recess. Because of this, the process to re-introduce the legislation must be started all over again. Nate urges everyone to get involved.

FINANCE & BUDGET

- Buck Buchanan reviewed final adjustments to the 2017 Budget. Line items included in this adjustment: Buck's formula error, Liability Insurance, Worker's Comp, Outside study of the department, Health Care (6% increase instead of 7% increase), totaling \$70,000 deficit in the budget.
- Buck Buchanan noted that there will be a \$20,000 shortfall on the 2017 budget due to 0% contribution by officers to their pension.
- Motion made by Jeff Blum to take \$90,000 from the reserve fund to offset the 2017 budget, to alleviate asking municipalities for more money; second Bruce Merrill. Motion carried.

SOLICITOR'S REPORT

- Peter Ruth noted that it's time for Southern Police Commission 2017 meeting dates to be advertised.
- Motion made by Jeff Blum to approve advertised meeting dates for 2017; second: Rollin Apgar. Motion carried.

EXECUTIVE SESSION

- 8:55 PM – to discuss pending legal action, litigation and collective bargaining. Motion made by Jeff Blum to include alternates Michael Sharkey and John-Paul Whitmore; second: Rob Herzberger. Motion carried.
- 9:07 PM – executive session adjourned.

OLD BUSINESS

- Bruce Merrill presented the consultant agreement with recommended revisions.
- Motion made by Buck Buchanan to add a paragraph from Bruce Merrill's revisions to the original document which reads: "A review and assessment of departmental personnel time allocation. The assessment shall identify opportunities to increase departmental uniformed and non-uniformed efficiency. The assessment shall address the effects of potential efficiency improvements on future police department personnel staffing needs." second: Jeff Blum. Motioned carried.

NEW BUSINESS

- Bruce Merrill proposed changes to the Southern Regional Inter-Governmental Agreement to ensure that the Commission and the Department would continue to function through 2019 and that the 2018 budget would employ the 60%-20%-20% (hours-population-roads) budget formula and the 2019 budget employ the 100% (hours) formula.
- Solicitor Peter Ruth will prepare this document with noted changes.
- Motion made by Rollin Apgar to send proposed amended version of the Inter-Governmental Agreement to municipalities, with the intent of council representatives reporting back with feedback at the January Commission meeting; second: Buck Buchanan. Motion carried.

ADJOURNMENT

- 10:00 PM – Jeff Blum made a motion to adjourn; second: Nate Kirschman. Motion carried.