

**Southern Police Commission
Monthly Meeting
April 3, 2019**

A public meeting of the Southern Police Commission was held on Wednesday, April 3, 2019. The meeting convened at the New Freedom Borough Council Chambers, 49 East High Street, New Freedom, PA 17349.

Commission Members Present: Roy Burkins, Rob Herzberger, Bruce Merrill, Larry O'Brien, Andrew Stewart, John Trout

Solicitor: Peter Ruth

Police Department Staff: Chief James Boddington, Financial Administrator Gail Prego

Members Absent: Buck Buchanan, Mike Sharkey

Alternate Members Present: Donna Benton

IGA Committee Members: None

PLEDGE OF ALLEGIANCE

The meeting was called to order by Chairman Trout at 19:05 with the pledge of allegiance to the flag and a moment of silence for fallen first responders, police officers, firefighters, and EMT's who lost their lives in the line of duty.

CHAIRMAN'S ANNOUNCEMENTS

- Chairman Trout read a letter of encouragement and recognition of professional conduct for Officer Saylor, received from retired Special Ops Officer Jack McMillin, a resident of Stewartstown. A copy of that letter is made a part of these minutes.
- Statements of Financial Interest for each Commissioner will be due in May, must be submitted before the end of April.
- There will be an Executive Session this evening.

PUBLIC COMMENTS

- Joe Velly of New Freedom asked a question regarding the status of the lease between SRPD and New Freedom Borough. Chairman Trout answered that it is a month to month lease right now. The follow up question was: What's the long-term plan? Chairman Trout responded that there is currently no long-term plan. Commissioner O'Brien added that New Freedom Borough had offered a long-term solution and that it wasn't approved by the Commission.

REVIEW & APPROVAL OF MARCH 6, 2018 MEETING MINUTES

- Chairman Trout asked for a review and approval of the minutes for meeting on March 6 as presented.
- A motion was made by Commissioner Herzberger, seconded by Commissioner O'Brien, to approve the minutes as submitted. The motion passed with an Aye vote.

REVIEW & APPROVAL OF MARCH 2019 EXPENDITURES

- Expenses and financial reports through March 31, 2019 were presented with Finance Administrator Prego leading the discussion.
- The month was fairly uneventful and the Department expenses are pretty much in line with the budget.
- Salaries and wages are pretty much on target, perhaps somewhat under. Chief Boddington continues to cover shifts as Officer Wright completes his training. Other expenses are in line with budget.
- Grant money was received for the vests in the amount of \$1533.38, and will be shown in next month's report. It will help ease the costs of the vests.
- Most of the bills are in for the new car outfitting.
- Body cameras are in service.

- Commissioner Merrill asked what's happening with the unemployment compensation. Administrator Prego explained that it's one of the early annual expenses that are attributed monthly in the budget. She will correct the projected budget amortization to give more accurate percentages in the reports. Mr. Merrill asked about the Medicare line item, and the answer is the same.
- Car 4275 had some expenses for brakes.
- The tires expense line item is high due to being an early expense due to tires being purchased in bulk at the beginning of the year to save money.
- Commissioner Merrill asked about the age of Car 4275. It is a 2012 Crown Vic. The new car replaces 4275 in patrol service which becomes an SRO car.
- A motion was made by Commissioner O'Brien, to approve expenses for March from the Monthly Expense report of \$190,074.05 and approve the check detail including several ACH's (electronic transfers) and check numbers 11109 through 11148. The motion was seconded by Commissioner Burkins. Chairman Trout called for any further questions and there were none. The motion passed with an Aye vote.

CHIEF'S REPORT

- Chief Boddington advised that the normal printed report details were unavailable for the meeting due to the early date in the month of the meeting and other activities of the Department staff vying for the time required. The posted reports and schedules show that the patrol obligations are being met. The report is forthcoming via email.
- The month was relatively quiet. It will likely pick up as warmer weather arrives.
- The new car is at K&C with outfitting becoming complete. Some equipment is being removed and recycled from another vehicle going out of service and will be installed here. It should be in service within 2 weeks.
- Officer Tyler Wright is still on FTO and doing well.
- New body cameras that were budgeted for are in service. The first units we had were trial units. They've been replaced with new equipment, charging stations, etc.
- There were several clarifying questions regarding the report which were answered by the Chief.
- The last two days Chief Boddington has been attending mandatory training. Technology was a major part of the training, regarding both that used by the Department and the public at large. Law suits are way down due to the evidence obtained from the body cameras. Technology used in the cars are alleviating and resolving complaints received regarding what happened during encounters with citizens.
- There was a question regarding the status of the K-9 program. Chief Boddington and Chairman Trout responded that \$17,000.00 has been received so far. We're seeking a suitable vehicle for the K-9 patrol vehicle. A vest is being donated from another department that became surplus there. If it's the wrong size we'll re-donate it to another department. K-9 vests cost about \$1500.00. Donations are coming in regularly for the K-9 program.

COMMITTEE REPORTS

INSURANCE & PENSION

- No report

PERSONNEL

- No report

FACILITIES & EQUIPMENT

- Commissioner Burkins reported that the telephone line for the police department in Stewartstown has been disconnected. The number is no longer forwarded to our station phone number.

FINANCE & BUDGET

- No report

INTERGOVERNMENTAL AGREEMENT COMMITTEE

- Commissioner Merrill reported that the committee had met last evening. There is a list of proposed changes that the committee members are taking back to their councils for discussion. The committee's work product should be completed sometime during May.

SOLICITOR'S REPORT

- Solicitor Ruth reviewed the generic services agreement between the Department and Wellspan. Wellspan provides mental health services. The agreement describes the communications requirements between the Department officers and Wellspan staff who provide patient care.
- There is another agreement between True North Wellness. It is identical to the agreement with Wellspan and the Solicitor asked the Commission for approval to enter into the agreement. A motion was made by Commissioner Stewart, seconded by Commissioner O'Brien. The motion was approved with an Aye vote.
- There was a Right to Know request received regarding salary information from 2008 and 2018. The request was received from the York Dispatch. A spreadsheet with that information will be provided. Chief Boddington said that all of the regional departments have received a similar request.

EXECUTIVE SESSION

- Chairman Trout asked for a motion to accept the Alternate Commissioner present into the Executive session. A motion was made by Commissioner O'Brien, seconded by Commissioner Burkins. There was an Aye vote. The Executive Session began at 19:33 and completed at 19:57. A personnel matter was discussed.

OLD BUSINESS

- None

NEW BUSINESS

- None

MOTION TO ADJOURN: A motion for adjournment was made by Commissioner Herzberger, seconded by Commissioner Burkins. There was a unanimous Aye vote at 20:00.

JACK H. McMILLIN
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Stewartstown, PA 17363
717-993-2590

Chief James Boddington
Southern Regional Police

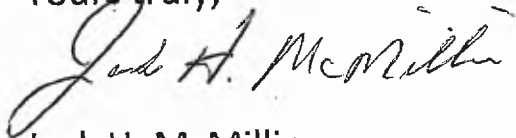
Dear Sir:

I encountered PFC K. Saylor on 3 March 2019 while he was on patrol in Stewartstown. He pulled me over because my inspection stickers had expired (through my own negligence).

Having retired with 39 years in law enforcement in Maryland, 12 of which was in Special Ops (SWAT), I found the experience very encouraging. PFC Saylor was very squared away, as we use to say. His uniform and appearance were excellent. His demeanor and conversation were very professional. He is a credit to your department, and to the law enforcement profession.

I wish him the utmost success in his career, he deserves no less.

Yours truly,

A handwritten signature in black ink that reads "Jack H. McMillin". The signature is written in a cursive style with a large initial "J".

Jack H. McMillin