

**Southern Police Commission
Monthly Meeting
June 5, 2019**

A public meeting of the Southern Police Commission was held on Wednesday, June 5, 2019. The meeting convened at the New Freedom Borough Council Chambers, 49 East High Street, New Freedom, PA 17349.

Commission Members Present: Buck Buchanan, Roy Burkins, Rob Herzberger, Larry O'Brien, Mike Sharkey, Andrew Stewart, John Trout

Solicitor: Peter Ruth

Police Department Staff: Chief James Boddington, Financial Administrator Gail Prego

Members Absent: None

Alternate Members Present: None

IGA Committee Members: None

PLEDGE OF ALLEGIANCE

The meeting was called to order by Chairman Trout at 19:00 with the pledge of allegiance to the flag and a moment of silence for fallen first responders, police officers, firefighters, and EMT's who lost their lives in the line of duty.

CHAIRMAN'S ANNOUNCEMENTS

- There will be an executive session during this meeting.
- A letter of resignation was received from CRO Michael Storeman by the Chief and read by the Chairman. A copy of that letter is made a part of these minutes.
- A letter of resignation was received from Officer Tyler Wright by the Chief and read by the Chairman. A copy of that letter is made a part of these minutes.

PUBLIC COMMENTS

- None.

REVIEW & APPROVAL OF MAY 1, 2019 MEETING MINUTES

- Chairman Trout asked for a review and approval of the minutes for meeting on May 1 as presented.
- A motion was made by Commissioner Herzberger, seconded by Commissioner O'Brien, to approve the minutes as submitted. The motion passed with an Aye vote. Commissioners Merrill and Stewart abstained.

REVIEW & APPROVAL OF APRIL 2019 EXPENDITURES

- Expenses and financial reports through April 30, 2019 were presented with Finance Administrator Prego leading the discussion.
- Revenue for the April was pretty much on target. The funds returned to the member boroughs makes the report appear slightly under budget.
- Salaries and wages: Fairly on target. The difference shows in full-time patrol and that difference will continue to increase as a result of Officer Wright's resignation. The salary and benefits costs will be offset by increases in overtime to cover the shifts.
- Health care reported costs will be skewed from budget due to the changes resulting from the resignation and expenses not incurred as a result. There will be a \$52K health care reimbursement.
- Vehicles: Holding our own, approximately as expected. Older cars will have less wear due to being used by SRO's.
- Expenses for the new car appear higher than anticipated due to the new camera purchase. Makes the expense show higher by about \$5K.

- Operating expenses are on target.
- Body armor expense is going under budget due to grant money being used for those purchases.
- Occupancy and administrative expenses are as expected.
- Vascar relocation and replacement costs for both new cars are higher due to higher than expected costs associated with vendor travel.
- Commissioner O'Brien asked about the refund and where it shows in the report. It shows in the income part of the report in a designated section.
- Commissioner Buchanan inquired about the audit. The audit is planned to occur during June. Awaiting final date.
- A motion was made by Commissioner Herzberger to approve expenses for March from the Monthly Expense report of \$183,987.81 and approve the check detail including several ACH's (electronic transfers) and check numbers 11189 through 11224. The motion was seconded by Commissioner Buchanan. Chairman Trout called for any further questions and there were none. The motion passed with an Aye vote.

CHIEF'S REPORT

- Chief Boddington reviewed the printed report of the period March 31 through April 27. Total patrol hours are slightly down for the period and allocated with tolerance.
- Enforcement numbers are self-explanatory.
- Commissioner Herzberger inquired regarding the Southeastern School District reported time being lower than forecast. The difference is due to the committed time being different from the actual demand. Southern School District is higher due to additional activities for which coverage is requested.
- Southeastern is beginning discussion with us regarding 24/7 police coverage. The SRO will handle things during school hours, zone car will handle service requests and occurrences after school hours. There was detailed discussion.
- Regarding the K-9 project: Approximately \$22K in donations has been received. We've been trying to find a suitable alternative to a new police-equipped K-9-suitable vehicle. A vehicle has been located in New Brighton, PA, a 2012 Tahoe equipped for K-9 service and appropriate police lighting and aural signals. Their K-9 officer and dog have retired, and they aren't maintaining the K-9 program. We can obtain that vehicle for \$15K. A down payment has been sent. A radio will be required and that's likely the largest additional expense associated with this vehicle. Training of an available dog can begin after that vehicle is obtained. This project, including the vehicle, is being funded by donations, not out the budget. Donations continue to be received. Shrewsbury Borough Council will be asked to donate per Mayor/Commissioner Sharkey.
- There's a plan to move the cameras that were located adjacent to the Case and Keg to a location close to the Coach Light restaurant. Solicitor Ruth has prepared an amended agreement with Shrewsbury Township for using the jointly owned light support to mount the cameras. Costs for the cameras are being covered by donations.
- A motion was made by Commissioner Buchanan to modify the agreement to incorporate our traffic cameras onto the traffic light supports jointly owned by Shrewsbury Borough and Township. The motion was seconded by Commissioner Sharkey. The motion passed with an Aye vote.
- There has been heavy rain. There has been rain water leaking into the holding room through the roof.
- The phone system has been failing and the system was down for a day. There have been failures with voice message and caller ID. There was a discussion regarding changing to current technology telephony. A question was asked regarding whether New Freedom Borough wanted to upgrade/replace the equipment as a combined effort at the same time. Commissioner O'Brien committed to ask New Freedom Council that question. Recording Secretary Kirschman will pursue proposals and pricing.
- Glen Rock: Brewfest went OK over the weekend. There was a dump truck that went up Church St., which is restricted to truck traffic. Glen Rock Borough has enacted an ordinance restricting the payload

weight limit of vehicles to 1500 pounds except local deliveries. PennDot's sign refresher program has replaced the previous signage stating the ¾ ton limit with symbolic signs indicating No Trucks. A PennDot representative has stated that the Borough cannot post their signs due to Church Street being a State road. We can't enforce restricting vehicles on that road per the ordinance. The PennDOT restriction comes from the width of part of the road. There's an inquiry regarding what we can enforce regarding vehicle or combinations of vehicles and weights.

- Commissioner Burkins asked Chief for help associated with parking lot changes in Stewartstown Borough. When people going to local businesses there are now parking concerns causing traffic problems.
- There was a discussion regarding traffic patterns in Shrewsbury Borough on West Forrest Avenue at Main Street affecting east-bound traffic.

COMMITTEE REPORTS

INSURANCE & PENSION

- No report.

PERSONNEL

- No report. There will be a personnel matter discussed in executive session.

FACILITIES & EQUIPMENT

- Chief had discussed the roof and telephone issues.

FINANCE & BUDGET

- No report.

INTERGOVERNMENTAL AGREEMENT COMMITTEE

- Commissioner Sharkey reported that the committee had met. The most recent meetings were with the Chief and Sergeants to gather information on how time is assigned. Information is being gathered regarding historical police activity. A draft agreement is being developed and that should be available before the next Commission meeting. Commissioner Stewart inquired regarding when the IGA will get to the Boroughs. Soonest will be the next Police Commission meeting, possibly the August meeting. Commissioner Buchanan noted that it would be helpful to have the IGA in place prior to budget time. There was detailed discussion. The committee continues to meet the first and third Tuesday of each month.

EXPANSION AND GROWTH COMMITTEE

- Commissioner O'Brien has spoken with the SWRPD Sergeant and municipal leaders some of the municipalities who currently use SWRPD. Just getting started with information gathering.

SOLICITOR'S REPORT

- Solicitor Ruth has been working on the agreement to increase hours with SESD and the traffic light agreement.

EXECUTIVE SESSION

- No alternates are attending the meeting so no vote is required.
- The executive session began at 20:07 and ended at 20:46.

- Personnel issues were discussed.
- Chairman Trout asked for motion to accept the resignation of Michael Storeman. That motion was made by Commissioner Sharkey accept the resignation of Community Services Officer Storeman and seconded by Commissioner Buchanan with regret due to his good service. The motion passed with an Aye vote.
- Chairman Trout asked for motion to accept the resignation of Tyler Wright. That motion was made by Commissioner Sharkey accept the resignation Officer Tyler Wright and seconded by Commissioner O'Brien. The motion passed with an Aye vote.
- Commissioner Sharkey made a motion to authorize the Chief to start the search process for a Community Service Officer and a new Patrol Officer. That motion was seconded by Commissioner Stewart. Commissioner O'Brien inquired about the designation of hours for the CSO. Commissioner Sharkey stated the hours should be what had been agreed to for CSO Storeman, 24 to 30 hours at the Chief's discretion. The motion passed with an Aye vote.

OLD BUSINESS

- Commissioner Buchanan reviewed some of the donations made by Shrewsbury Borough to various community services organizations in some detail. He said that he will be requesting Shrewsbury Borough Council to authorize donations to the K-9 Program Fund. He recommended that the other municipalities represented on the Commission consider doing the same thing.

NEW BUSINESS

- The July regular meeting will not be held due to the New Freedom Carnival coinciding. The July meeting will be on the alternate date, Tuesday July 16. The IGA Committee will attempt to meet earlier that evening

MOTION TO ADJOURN: A motion for adjournment was made by Commissioner Stewart, seconded by Commissioner Buchanan. There was a unanimous Aye vote at 20:50.