



Southern Police Commission

Monthly Meeting
July 21, 2015

A public meeting of the Southern Police Commission was held on, Tuesday, July 21, 2015 at 7:00 p.m. at the New Freedom Borough Council Chambers, 49 East High Street, New Freedom, PA 17349.

COMMISSION MEMBERS: Richard Buchanan, Roy Burkins, Jeff Halapin, Ann Merrick, Peter Schnabel, Brady Terrell, John Trout

Absent: William Gemmill

Solicitor: Peter Ruth

Chief Boddington

PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:01 p.m. with the pledge of allegiance to the flag and a moment of silence for all police officers, firefighters, and EMT's who were killed in the line of duty and the five military personnel killed in Tennessee.

PUBLIC COMMENT

- Reminder : Come enjoy the events on 7/25/2015 at the Summit Grove Church Camp from 4-8 p.m.
- Nate had the opportunity to spend the day at the range with the officers, very proud of our officers; recommended that others schedule time to do the same.

EXECUTIVE SESSION

- At 7:20, the Commission went into session to discuss personnel issues and the contract. At 8:46, they returned.

APPROVAL OF THE MINUTES

- Motion to approve the June minutes by Commissioner Halapin and second by Commissioner Schnabel. Motion carried.

REVIEW OF EXPENDITURES

- Commissioner Buchanan made a motion to approve June Expenses totaling \$139,526.68, (checks # 9678-9716), seconded by Commissioner Halapin. Motion carried.

POLICE CHIEF'S REPORT

- There is no written report this month, written report will be available at the August meeting.
- New Freedom, two child pornography cases were investigated and two warrants were served.
- The carnivals are over, no major incidents. One officer was injured with bruised ribs at Shrewsbury's carnival when dealing with an intoxicated person.
- E-citation equipment was installed, still working out some minor issues. Demonstration will take place at the August meeting. This will be time saving for all involved.

- Air Conditioner has been repaired and is working fine. Thanks to New Freedom for expediting quickly.

CHAIRMAN'S ANNOUNCEMENTS

- Janice (Jen) Kahler has tendered her resignation.
- Have not received letter from Stewartstown Borough naming Roy Burkins as the full-time commissioner and Bob Herzberger as the alternate. Commissioner Burkins will check on this issue.

COMMITTEE REPORTS

Insurance/Pension

- Commissioner Buchanan reported the Liability Insurance has committed to having information to the commission by September 21, 2015.
- Benecon Health Insurance has verbally agreed to refund money on the two officers that were not removed from insurance plan.

Personnel/Civil Service

- A conditional offer has been made to hire another officer.
- Six month evaluation of the chief will take place on July 30, 2015 at 2:00 p.m.

Facilities/Equipment

- Carpet—Commissioner Burkins is obtaining another quote, they would like to see area before submitting a quote.
- Front Sign is in production and within budget.

Finance and Budget

- Balance of \$387,659 in various checking accounts
- Accounts Receivable \$48,811
- School Invoices: Gail places in computer monthly, but bills quarterly.
- Continue to be diligent in utilizing time and budgeting.
- Overtime continues to be an issue
- Vehicle Maintenance is over budgets, possibly condemn two cars and cut fleet. Questioned if two vehicles involved in accidents (75, 80) were reimbursed by insurance company.
- Cameras for the police vehicles are still be investigated. Currently checking with other police departments. WATCHGUARD which is used by the State Police is being considered. Cost for 3 cameras and software (which is one time cost) is \$29,995. This will be time saving and cost effective.
- E-Citation total was \$9148.30, which is \$2000 over budget. This will be also time saving and cost effective.
- Rutter's will only offer higher discount on volume of gas used.

ISSUE CONTROL AND TRACKING DOCUMENT

- Commissioner Schnabel will update for next meeting

SOLICITOR'S REPORT

- PA Economy League at Arbitration meeting on August 26, 2015. Motion made by Commissioner Terrell and seconded by Commissioner Merrick. Motion passed
- Independent Service Agreement Contract for Gail Prego. Motion made by Commissioner Burkins and seconded by Commissioner Schnabel. Motion passed.

- Solicitor Ruth thanked Commissioners Schnabel and Trout for attending Revolution Night.

OLD BUSINESS

- None

NEW BUSINESS

- None

ADJOURMENT

- A motion was made by Commissioner Halapin and seconded by Commissioner Merrick to adjourn the meeting at 9:30 p.m.

Next Commission Meeting is August 5th, 2015 at 7:00 p.m.