

**Southern Police Commission  
Budget Meeting  
September 15, 2015**

A public budget meeting of the Southern Police Commission was held on Tuesday, September 15, 2015 at the New Freedom Borough Council Chambers, 49 East High Street, New Freedom, PA 17349.

COMMISSION MEMBERS: Richard Buchanan, Roy Burkins, Ann Merrick, Peter Schnabel, Brady Terrell, John Trout, Jeff Halapin  
Absent: William Gemmell  
Chief Boddington

**PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:10 p.m. with the pledge of allegiance to the flag and a moment of silence for all police officers, firefighters, and EMT's who were killed in the line of duty.

Commissioner Buchanan provided the commission with a draft 2016 budget. The budget reflects a 2 to 3 percent increase from 2015.

**Quarterly Payments for 2016**

Borough	2016 Quarterly Payment	2015 Payments
**Glen Rock	\$57,287	\$214,743
New Freedom	\$136,901	\$477.304
Shrewsbury	\$128,352	\$455,458
Stewartstown	\$103,012	\$392,983

\*\*Commissioner Merrick questioned Glen Rock payments, Commissioner Buchanan will check into numbers. Money will be refunded to Glen Rock if needed.

**SCHOOLS**

- Discussion held if we should be adding a surcharge for overtime at the request of the school.
- Commissioner Buchanan and committee to work on a policy.

**Southern York County School District**

- Commissioner Trout meet with the school district.
- They are pleased with the service and coverage that is being provided.
- They have budgeted \$68,000 and are happy if our number is closed to that amount, if for any reason we would go over that amount, they would find the money to pay.
- We are currently \$22,000 short this budget year. We should be billing 125 hours/month.
- For the 2016 budget, \$65,000.

**South Eastern School District**

- Budget is based on 170 days with a full time school resource officer.

**PA State Pension**

- Commissioner Buchanan to meet with PMRS representative on 9/21/2015.

**PERSONELL/SALARY**

- No results from the Arbitration meeting. Salary increase for officers most likely will be 3%.
- Currently looking to replace on officer in 2016

**OVERTIME**

- All time high at \$128.505
- Discussion on why so much overtime
  - Short one officer for 2015

- Covering events (carnivals, etc.)
- Major cases requiring more court time.
- Vacation (officers are no longer banking their time)
- Must fill open shifts
- Seniority officer taking OT shifts
- There is no written policy on how overtime is assigned. Commission Halapin checked the officers' contract; there is no policy on overtime and seniority officers taking shifts before less seniority officers. Commissioner Trout and Commissioner Buchanan will create new policy for filling overtime for 2016.
- Budget for 2016 is \$85,000. If another officer is hired and a policy enacted regarding overtime, some commissioners thought the amount should be lowered to \$65,000. After a lengthy discussion and a consensus, the amount will stay at \$85,000.

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## **SUPPLIES**

- Two percent increase for Supplies (Cleaning, Office and Police Supplies)
- Ammunition increased to \$5000, which include bullets, maintenance, Taser cartridges and maintenance.
- \$30,000 for Vehicle
- A motion by Commissioner Buchanan to authorize Gail Prego to contract with Payce Payroll Service not to exceed \$1740. Second by Commissioner Terrell.
- Auditor—no current bill, normally have in October. Currently \$5,000 for 2016 budget may need to be adjusted.
- Legal fees at \$13,366.
- Legal fees for labor, budgeted for \$8000, hopefully no increase due, still have one pending case.
- Third Element (IT company) an increase of 2.9% for mandate expenses, licenses and antivirus.
- Third Element suggest a “nice thing to do” would be to purchase new computers every 3 years and a cost of \$1000.00
- Third Element stated the server is at capacity and new one should be purchased at a cost of \$15,900. This should be done sooner rather than later due to the possibility of a “crash.” Commissioner Buchanan made a motion to authorize the purchase of the server at the cost of \$15,900 in the 2016 budget, but pay in the 2015 budget. Seconded by Commissioner Halapin.

## **VEHICLES**

- Currently have 4 high maintenance vehicles
- Commissioner Buchanan motion to replace vehicles (78 and 79) in 2015 and buy one new car in 2015 at an approximate cost of \$32,000. Chief to confirm price, but will reuse lights, light bars, etc. to save money. Motion seconded by Commissioner Halapin.
- In 2016, replace two more high maintenance vehicles and purchase one care.

## **2014 UNEXPENDED FUND**

- Currently at \$127348
- Discussion held on returning all the monies to the municipalities or to purchase three car cameras at \$30,000 and return \$97,348. Commissioner Terrell stated that we should return all monies as a good faith gesture, due to the fact the Glen Rock may decide to leave and New Freedom may be on the verge of leaving. Chief Boddington stated he can make do what we have now. Commissioner Burkins ask why we would pay to have old equipment placed in a new car and then pay again to replace the new equipment.
- Commissioner Merrick stated that the \$30000 was budgeted in 2015. We should return the unexpended money to the municipalities.
- A motion was Commissioner Trout to purchase the cameras and software at \$30000 for the 2015 budget, using some of the Health Care Rebates. Seconded by Commissioner Merrick. Commissioner Halapin opposed.
- A motion was made by Commissioner Buchanan and seconded by Commissioner Schnabel to return the 2014 funds.

Repair/Maintenance—incomplete

#### Capital Equipment

- Need to purchase 3 vests

#### Property/Vehicle Insurance

#### Vehicle Liability Insurance

- Should drop, two incidents in 2012, cleared of any wrongdoing, mostly with be dropped

Health Insurance—Beneco increase of 7%

#### PMRS

- State Contributions (Commissioner Terrell to call Commissioner Buchanan
- \$13,483 underfunded, could be in the PMRS formula
- Meeting is scheduled for 9/21/2015

#### Vehicle Gas

- Rutter's fuel card working will
- Can benefit if 200 gallons of gas is purchased monthly...another 3 cents/gallon, if other municipalities would use Rutter's Fuel card

**Motion to adjourn the September 15<sup>th</sup>, 2015 budget meeting was made by Commissioner Burkins and second by Commissioner Halapin.**