

**Southern Police Commission
Monthly Scheduled Meeting
December 4, 2019**

A public meeting of the Southern Police Commission was held on Wednesday, December 4, 2019 at the New Freedom Borough Council Chambers, 49 East High Street, New Freedom, PA 17349.

Commission Members Present: Donna Benton, Buck Buchanan, Roy Burkins, Clay Gallegos, Robert Herzberger, Larry O'Brien, Mike Sharkey, John Trout

Solicitor: Peter Ruth

Police Department Staff: Chief James Boddington, Financial Administrator Gail Prego

Alternate Members Present: Bruce Merrill, Dave Reisdorf

PLEDGE OF ALLEGIANCE

Chairman Trout called the meeting to order at 7:01 PM with the pledge of allegiance to the flag and a moment of silence for fallen first responders, police officers, firefighters, and EMT's who lost their lives in the line of duty.

PUBLIC COMMENTS

None

CHAIRMAN'S ANNOUNCEMENTS

- Chairman Trout announced that November was Nate Kirschman's last month as recording secretary and thanked him for his service. Nate donated the recording equipment he purchased to Southern Police Commission.
- The Personnel Committee met to review information regarding the hiring of Stacy Gallegos as the new recording secretary.
- At the recommendation of the Personnel Committee, M. Sharkey moved to hire Stacy Gallegos as the recording secretary at the same rate of pay contingent upon passing a background check, seconded by B. Buchanan. C. Gallegos abstained; motion carried.
- There will be an Executive Session tonight.

REVIEW & APPROVAL OF November 6, 2019 MEETING MINUTES

- No changes
- B. Buchanan moved to approve the minutes as they stand, seconded by R. Burkins. L. O'Brien and D. Benton abstained; motion carried.

REVIEW & APPROVAL OF EXPENDITURES

- Expenses and financial reports through October 31, 2019 presented by G. Prego.
- R. Herzberger moved to approve the monthly expenses of \$261,955.33 and to separately approve the check register, which includes ACH transactions, and check numbers 11395 through 11461, seconded by B. Buchanan. All in favor, motion carried.
- Commission members received a formal copy of the 2018 audit.

CHIEF'S REPORT

- Chief reviewed the SRPD Commission Report through November 9, 2019.
- Shrewsbury's incidents were high last month because the traffic violations were in the report. It has been corrected and Shrewsbury Borough was notified.
- Time analysis is within tolerance for each municipality.
- A discussion was held regarding how charges for finger printing show on the UCR report and it was determined that charges are made to the municipality of the person being finger printed.

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COMMITTEE REPORTS

INSURANCE & PENSION

- No report.

PERSONNEL

- M. Sharkey will report on a matter in executive session.

FACILITIES & EQUIPMENT

- Chief reported that the ceiling panel and the fire alarm head still need replaced from the roof leak back in the summer.

FINANCE & BUDGET

- B. Buchanan stated all the corrections requested have been made, confirmed by G. Prego.

INTERGOVERNMENTAL AGREEMENT COMMITTEE

- M. Sharkey reported a meeting was held December 1, 2019.
- A discussion was held at length regarding provisions in the draft on pro rata voting and assets.
- A discussion was held regarding the Terms of Appointees section in the draft.
- A second December meeting will be held at 7:00 pm on Tuesday, December 17, 2019, at the Shrewsbury Borough Office, located at 35 W. Railroad Avenue, Shrewsbury, PA 17361.

OUTREACH COMMITTEE

- No report

SOLICITOR'S REPORT

- P. Ruth presented for advertisement, a schedule for the 2020 meeting dates and times for the Southern Police Commission and IGA Committee.
- Chairman Trout asked for a motion to approve the list of Southern Police Commission meeting times and dates for advertisement by the solicitor, along with dates and times for the IGA, with the only change being the IGA's 6:00 pm start time for the third Tuesday of the month at the New Freedom Borough Office on an as-needed basis.
- L. O'Brien moved to approve the advertisement of the Southern Regional Police Commission meeting and IGA meeting dates for 2020 as presented by P. Ruth, seconded by R. Burkins. All in favor, motion carried.

EXECUTIVE SESSION

- B. Buchanan made a motion to include the alternates present in the executive session, seconded by L. O'Brien. All in favor, motion carried.
- Chairman Trout dismissed at 7:40 pm for an Executive Session to discuss personnel issues.
- Police Commission meeting resumed at 8:12 PM.

OLD BUSINESS

- Chairman Trout requested approval for reimbursement of the dictation software S. Gallegos purchased for recording of the minutes. B. Buchanan moved to approve the request to reimburse S. Gallegos for the cost of the dictation software, L. Obrien seconded. All in favor, motion carried.

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NEW BUSINESS

- B. Buchanan discussed a House Resolution Act (HR973) in regards to vexatious use of Right-to-Know requests, encouraged council members to share this information with their municipalities and can provide more information if needed.
- P. Ruth announced Stock and Leader will host a Municipal 101 course on Thursday, January 23, 2020 at 5:00 pm at the Outdoor Country Club in York, geared toward newly elected officials, but also a good refresher course. RSVP to P. Ruth.

MOTION TO ADJOURN:

- Chairman Trout requested a motion to adjourn the meeting.
- A motion was made by R. Burkins to adjourn the meeting, seconded by D. Benton. Motion carried; meeting adjourned at 8:20 PM.