

**Southern Police Commission
Monthly Meeting
April 1, 2015**

A public meeting of the Southern Police Commission was held on Wednesday, April 1, 2015 at 7:00 p.m. at the New Freedom Borough Council Chambers, 49 East High Street, New Freedom PA 17349.

Commission Members present: William Gemmill, Jeff Halapin, Richard Buchanan, Pete Schnabel, Brady Terrell, John Trout, Ann Merrick and Alternate Commission Member Roy Burkins.

Solicitor: Peter Ruth

Chief James Boddington

Pledge of Allegiance

The meeting was called to order at 7:00 p.m. with the pledge of allegiance to the flag and a moment of silence for all police officers, firefighters and EMT's who were killed in the line of duty.

SRPD Announcement

Chief J. Boddington introduced Officer Raymond Clayton, SRPD's newest hire. Judge Jeff Joy completed Officer Clayton's Swear In ceremony.

No Public Comment

Approval of March 17, 2015 Minutes

Commissioner R. Buchanan moved to approve the minutes with the correction on page 3, Facilities and Equipment Report, cost of removing and replacing carpets and installing cove base in the training room and Chief's office for approximately \$1694.27, not \$4632, seconded by Commissioner W. Gemmill. Motion carried.

Review of Expenditures for March, 2015

Commissioner R. Buchanan informed the Commission that check numbers were out of order, because checks were used from a newer box; there are no missing checks. Commissioner R. Buchanan explained additional expenses for vehicle maintenance which included replacing a transmission. Commissioner R. Buchanan made a motion to approve checks 9523 through 9601, with monthly expenditures totaling \$156216.62, seconded by Commissioner J. Halapin. Motion carried.

Police Chief's Report

Chief J. Boddington reported on the following matters:

- March's Call for Services Report will be ready in May.
- The lights were repaired in Stewartstown basement.
- Chief discussed obtaining a quote for replacing the SRPD Sign located in front of the building.
- Chief informed that the Glen Rock fire is still under investigation.

- Chief mentioned a recent newspaper article which stated that since Red Lion Borough is using State Police for Police services, Red Lion has free police services. Chief discussed current review of House Bill 709.
- SRPD will receive their doses of Narcan within the next few weeks. For now, York County DA's office will pay for additional doses of Narcan.
- Officer Adam Farnsler will be coming off FTO (Field Training Officer) within the next week.
- Officer Raymond Clayton is looking for residence in Southern York County.
- Commissioner W. Gemmill informed the chief that Stewartstown Borough Council members are concerned with police cars parking in a turning lane; it's a visible location during the day but police cars may get hit at night.
- Truck traffic on Church Street in Glen Rock is increasing. Chief Boddington will contact Penn DOT, to request additional signage and flashing triangles.

COMMITTEE REPORTS

Insurance/Pension

SRPC met the deadline for submitting the AG385 Form.

Personnel Report

The Personnel Committee will be interviewing for the office clerk vacancy.

Facilities and Equipment

Alternate N. Kirschman resigned as an alternate for Police Commission and plans to inform his Council soon.

Finance and Budget

Commissioner R. Buchanan reported as follows:

- Discussed accrual basis versus cash basis.
- Discussed the use of Fleet Gas cards vs. continuing to purchase fuel from New Freedom Borough. NFB is purchasing fuel in bulk and charging an additional percent per gallon. The 6.7% overage on budget probably relates to the use of accrual accounting.
- Explained the use of the Stambaugh Ness employee as possible permanent accountant for SR Police Commission.
- A "Fiscal Management Handbook" was provided to all Commission members.
- Reminder that Statement of Financial Interest is due by May 1.

Solicitor's Report

Solicitor Peter Ruth reported the following:

- Discussed the Safe Schools Act and the MOU (Memorandum of Understanding) between SRPD and Southern York County School District. The Act requires the police department with primary jurisdiction in the district to execute the Agreement. The Act requires mandatory and discretionary reporting, acceptable procedures for interviewing victims, witnesses, suspects, etc. A new section has

been added regarding children with disabilities and their respective IEP (Individualized Education Program). The current agreement expires June 2015. Commissioner P. Schnabel moved to approve the MOU between SRPD and Southern York County School District, seconded by Commissioner R. Buchanan. Motion carried.

Old Business

The Negotiations Committee is waiting for a response from the officers regarding the last proposal.

No New Business

Adjournment

Commissioner J. Halapin moved to adjourn the meeting at 8:12 PM seconded by Alternate Commissioner R. Burkins. Motion carried.

Respectfully submitted and recorded by,

Commissioner Ann Merrick