



## **Southern Police Commission Monthly Meeting January 8, 2014**

A public meeting of the Southern Police Commission was held on Wednesday, January 8, 2014 at 7:00 p.m. at the New Freedom Borough Council Chambers, 49 East High Street, New Freedom PA 17349.

Those present: Chairman John Trout, Commissioner William Gemmill, Commissioner Rollin Apgar, Commissioner Peter Schnabel, Commissioner Brady Terrell, Commissioner Jeff Halapin, Commissioner Richard Buchanan, Commissioner Bonner Smith, Chief James Boddington and Solicitor Michael King (who was sitting in for Peter Ruth).

Also present were the alternates for each municipality Commissioner Ann Merrick representing Glen Rock Borough, Commissioner Roy Burkins representing Stewartstown Borough, Commissioner Kendall Connolly representing New Freedom Borough and Commissioner Nathan Kirschman representing Shrewsbury Borough.

### **PLEDGE OF ALLEGIANCE**

Chairman John Trout called the meeting to order at 7:00 p.m. with the pledge of allegiance to the flag and a moment of silence for all police officers, firefighters and EMT's who have lost their lives in the line of duty.

### **MEMBERS OATH OF OFFICE**

Commissioner Jeff Halapin swore in all members of the police commission along with the alternates. The new members included William Gemmill and Bonner Smith representing Stewartstown Borough and Rollin Apgar, representing Glen Rock Borough.

Chairman John Trout introduced the alternates from each borough starting with Commissioner Ann Merrick representing Glen Rock Borough, Commissioner Roy Burkins representing Stewartstown Borough, Commissioner Kendall Connolly representing New Freedom Borough and Commissioner Nathan Kirschman representing Shrewsbury Borough.

## **REORGANIZATION ELECTIONS**

Chairman John Trout asked for nominations for Chairman. Commissioner Peter Schnabel made a motion to elect Commissioner John Trout as Chairman. Commissioner Jeff Halapin seconded that motion. Motion carried.

Chairman John Trout asked for nominations for Vice-Chairman. Commissioner Peter Schnabel made a motion to elect Commissioner Jeff Halapin as Vice-Chairman. Commissioner Richard Buchanan seconded that motion. Motion carried.

Chairman John Trout asked for nominations for Secretary/Treasurer. Commissioner Richard Buchanan made a motion to elect Commissioner Peter Schnabel as Secretary/Treasurer. Commissioner Jeff Halapin seconded that motion. Motion carried.

## **PUBLIC COMMENTS**

No comments.

## **APPROVAL OF THE MINUTES OF DECEMBER 4TH AND 19TH, 2013**

Chairman John Trout asked for a motion to approve the minutes from the December 4, 2013 meeting and December 19, 2013 Continuation Meeting. After reviewing the minutes, Commissioner Richard Buchanan made a motion to approve the minutes as presented, seconded by Commissioner Brady Terrell. Motion carried. Commissioner Peter Schnabel abstained because he was not present for either meeting.

## **REVIEW OF EXPENDITURES FOR DECEMBER 2013**

Commissioner Richard Buchanan explained that the liability insurances and Workers Compensation Insurance and Health Insurance for 2014 had to be paid in December.

After members reviewed the expenditures from December, Commissioner Richard Buchanan made a motion to approve checks 8906 through 8947 with expenditures totaling \$140,157.17. Commissioner Jeff Halapin seconded that motion, motion carried.

## **CHAIRMAN'S ANNOUNCEMENTS:**

Chairman John Trout formed a Personnel Committee, a Finance Budget Committee, a Insurance Pension Committee, a Facility Maintenance Committee and a Negotiation Committee. Members of the Personnel Committee include Commissioners Peter Schnabel, Jeff Halapin, William Gemmill and John Trout. Members of the Finance Budget Committee include

Commissioners Richard Buchanan, Brady Terrell, Bonner Smith and John Trout. Members of the Insurance Pension Committee include Commissioners Richard Buchanan, Rollin Apgar, Brady Terrell and Bonner Smith. Members of the Facility Maintenance Committee include Commissioner Alternates Nate Kirschman and Roy Burkins. Members of the Negotiation Committee include Commissioners Jeff Halapin, Peter Schnabel, William Gemmill and John Trout.

Chairman John Trout asked for a motion to reappoint the solicitor and the labor attorney. Commissioner Jeff Halapin made a motion to reappoint Attorney Peter Ruth from Stock and Leader as the Solicitor for the Police Commission, seconded by Commissioner Peter Schnabel. Motion carried.

Commissioner Jeff Halapin made a motion to reappoint Attorney Benjamin Pratt from CGA Law Firm as the Police Commission's labor attorney, seconded by Commissioner Peter Schnabel. Motion carried.

## **PERSONNEL**

Commissioner Jeff Halapin reported that the Personnel Committee interviewed the top three candidates who had applied for a position with the police department. All three candidates were Act 120 qualified and interviewed very well but one did exceptionally well. He then introduced Brett Fishel to the Commission. Brett stated that his father was a police officer for York Area Regional Police Department and his grandfather was a police officer for Red Lion Borough. He graduated from Red Lion High School and Shippensburg University. He is looking forward to starting and thanked the Commission for this opportunity. Commissioner Jeff Halapin made a motion to give Brett Fishel a conditional offer of employment pending his successful completion of a polygraph examination, psychological evaluation and a physical examination, seconded by Commissioner Richard Buchanan. Motion carried.

## **POLICE CHIEF'S REPORT:**

Chief Boddington explained that the police reports are two months behind because not all the data is available from the prior month.

Chief Boddington reported that during the month of November officers responded to 158 calls in Shrewsbury Borough, 115 in New Freedom Borough, 13 calls at the Southern York County School District, 57 calls in Glen Rock Borough, 7 calls in Railroad Borough, 7 calls in Loganville Borough and 8 calls outside the department's jurisdiction.

Chief Boddington reported that during the month of October 293.67 hours were spent in Shrewsbury Borough, 282.12 hours were spent in New Freedom Borough, 70.30 hours were spent in the Southern York County School District, 146.25 hours were spent in Glen Rock Borough, 32.90 hours in Railroad Borough, 21.75 hours in Loganville Borough and 32.15 hours outside the department's jurisdiction. 753.12 hours were entered as other time.

Chief Boddington reported that so far the transition has gone really well and on January 1st the officers responded to seven calls in Stewartstown. Two of the vehicles have been decaled and that one more needs to be completed.

## **COMMITTEE REPORTS:**

### **INSURANCE**

No report.

### **PERSONNEL**

No report.

### **FACILITIES AND EQUIPMENT**

No report.

### **FINANCE AND BUDGET**

Commissioner Richard Buchanan asked everyone to pull the Balance Sheet and the Profit and Loss sheets. He explained that the payments from the respective boroughs are at 97.7 percent because of the discounted rates to match Glen Rock's payments of \$240,000.00. He pointed out that Railroad Borough, Loganville Borough and the Southern School District are all under budget along with the pension which was underfunded. Legal fees were over budget. Because of all this we have a shortfall of \$83,812.00 for 2013's budget. He also did a breakdown for the Health Insurance Rebates and vehicle fuel.

### **REVIEW OF EXPENDITURES**

Commissioner Richard Buchanan reported that the Health Rebates have been used to cover these expenses.

### **SOLICITOR'S REPORT**

Attorney Michael King reported that they are in the process of making revisions regarding the full time School Resource Officer for Southeastern Regional Police Department. They are still working on a payment arrangement for Winterstown Elementary School which is located in Winterstown Borough but is part of Red Lion School District.

### **OLD BUSINESS**

No old business.

## **NEW BUSINESS**

Commissioner Brady Terrell reported that New Freedom Borough is looking into having the Police Commission sign a five year lease for rent for the police department.

Chairman John Trout reported that PMRS will not allow the pension for Stewartstown to stand alone and that it must be combined with the Southern Regional Police Department's Pension. This is because Stewartstown Police Department no longer exists.

## **ADJOURMENT**

Chairman John Trout asked for a motion to adjourn. Commissioner Jeff Halapin made a motion to adjourn at 8:10 p.m., seconded by Rollin Apgar. Motion carried.

Respectfully submitted and recorded by

Patricia Ann Miller  
Administrative Assistant